

East Kingdom Target Archery Practice Re-Start Guidelines

21 June 2020

These are an initial set of guidelines for the re-opening of Target Archery practices in the East Kingdom. They are subject to change and under constant review.

From the POLICIES OF THE EAST KINGDOM CAPTAIN-GENERAL OF ARCHERS:

Section IV. RUNNING A SHOOT

F. Range Safety

1. Safety is a marshal's number one priority; marshals are to be on the watch for any situation that could or will cause a safety issue. Marshals are to take action immediately to correct the issue.

Archery Marshals of the East Kingdom,

Please read the words above carefully. The introduction of a pandemic to our lives have only made them more important. It has also placed a new responsibility on you, the Marshals of the East to monitor an additional aspect of safety not previously considered. You are all capable of this, of allowing us to continue to shoot and practice and enjoy our art. For those interested in running an official practice under our current conditions please read the document below carefully. If you have strong objections to these rules and guidelines or see need for addition, please do not hesitate to reach out to your local regional Deputy or to the Captain General/Deputy Captain directly.

From the Office of the East Kingdom Seneschal:

Guidelines for East Kingdom in-person activities (June 3, 2020):

1. Do not attend an in-person activity if you are experiencing any of the symptoms of COVID-19 (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>). If you develop symptoms after attending an in-person activity, you must notify the person in charge of the activity as soon as possible.

If you have an underlying condition which increases your risk, strongly consider your own health and safety before attending an in-person activity (<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>).

2. Each local group must follow state/province and local requirements for public activity in the place where the activity is to be held, including keeping up with changes to government policy based on updated information. Be aware that some local jurisdictions have stricter requirements than their state/province.
3. In addition to state/province and local requirements, in-person gatherings in the East Kingdom at this time must:
 - A. Submit a plan to their local seneschal
 - i. Showing that the type and size of the gathering is allowed under current state/province/local guidelines (copy of the relevant part of government re-opening language is sufficient)
 - ii. Showing the organizer's plan for complying with government and these Kingdom guidelines
 - iii. If the organizer is the group's local seneschal, plan must be submitted to the group's regional deputy
 - iv. The local seneschal or regional deputy must approve the plan in writing via their official East Kingdom email address before the activity can take place
 - B. Take place outdoors
 - C. Have enough space for all participants to remain six feet apart from each other at all times, or all participants must wear face coverings correctly (covering the mouth and nose at all times) if 6' spacing cannot be consistently maintained.
 - D. Prohibit shared food or drink
 - E. Have sign-in sheets for contact tracing
 - i. Full legal name
 - ii. Society name
 - iii. Current phone number or email address
 - iv. Minors will be signed in under their parent's contact information
 - v. Contact tracing sheets will be retained by the activity organizer and will not be added to a database or other Kingdom records
 - F. Be reported to regional seneschals (except martial practices, which report as directed by the Kingdom Earl Marshal) so we can get an overall view of the Kingdom's activities
 - G. Specific requirements for martial practices will be provided by the Kingdom Earl Marshal

Practice Approval Requirements: *

To re-start an official EK Target Archery practice, the Marshall in Charge (MIC) of the practice must request and receive approval from the Captain General, the Deputy Captain General or the appropriate Archery Regional Deputy. The MIC must provide evidence that:

- ❖ The practice complies with all the East Kingdom Guidelines listed above.
- ❖ The site owner is willing to allow the practice on their property.
- ❖ State and local guidelines permit such outdoor activities/gatherings.
- ❖ The MIC is familiar with the state and local as well as SCA guidelines and will enforce them.
- ❖ Any geographic limitations on who may attend are based on recent infection data.
- ❖ The practice site and all attendees will comply with all rules about group size and precautionary measures.
- ❖ The practice site is outdoors and has at least 250 sf of space for each attendee in the immediate practice environment (NO indoor practices are currently sanctioned or approved regardless of State or local guidelines on gatherings. Please include the maximum number of attendees allowed at a requested practice based on the listed per person sf).
- ❖ There will be no shared food or drink at the practice.
- ❖ The MIC has a way to accept and manage advance sign-ups for the practice to ensure compliance with the above guidelines for space per attendee should it become necessary.
- ❖ The MIC will use and keep contact tracing sheets, waivers and practice sign in records as required by EK reopening guidelines and the Policies of the Captain General.

* In any instance where these guidelines conflict with the East Kingdom guidelines, Kingdom Guidelines take precedence.

Requirements for Practice Attendees (Archers, family members, guests, care givers etc.):

By attending a target archery practice, you are assuming some level of risk. Please be aware of this, and only assume the level of risk you and your family are comfortable with.

If you do not feel well in any way, do not come to practice!

If you develop symptoms of COVID-19 after attending a practice, notify the MIC as soon as possible.

If you are planning to attend but not shoot, please check with the marshal in case there are archers who would otherwise be unable to attend the practice due to the space per attendee guidelines.

SCA Members: Bring your membership card as proof of Waiver.

Non-members: Complete and sign a waiver form in advance and bring it with you if possible. Determine if the MIC running the practice can accept a scan or photo of the completed waiver prior before the practice.

Everyone: Be prepared to provide your contact tracing information as listed in the East Kingdom Guidelines.

[SCA Adult Waiver Link](#) [SCA Child Waiver Link](#)

Bring hand sanitizer! And use it!

Handling someone else's equipment is potentially additional risk for everyone involved.

Consider very carefully before lending your personal weapons, projectiles, or other equipment especially items such as quivers and gloves with porous surfaces that are much harder to clean and sanitize.

When retrieving, handle only your own projectiles and equipment. Please do not try and assist with anyone else's equipment.

Attendees who do not maintain personal distancing and comply with all other requirements will be required to leave the practice and may not be permitted to return. This can be at the request the MIC or the site host if they are not the same person.

Pre-Practice Management:

If any restrictions or limitations apply to the practice, those must be clearly stated in all notices for that practice.

❖ Examples: (not a comprehensive list)

- How many gentles may be at the practice at any given time (based on state and local guidelines, and predetermined site capacity).
- Whether there are any geographic limitations on who is permitted to attend the practice.
- The mask policy for the practice.
- Whether some/any loaner equipment will be available.
- Whether there will be toilet facilities available.

Total attendee capacity will be capped at whatever the state/local requirements are but may be reduced to stay within the 250sf/person limit. The total attendee capacity includes the marshal, all archers, and any other attendees including family and caregivers.

The MIC may wish to have individuals sign up for the practice in advance to ensure they can stay within the 250sf/person limit.

State or local guidelines may not require the use of masks. The MIC, or the site host may require masks regardless; if so, the MIC will include this information in the practice announcement.

Note: Regardless of official State or local guidelines it is HIGHLY recommended that no one attend a target archery practice without wearing a mask. This is also a simple polite social norm we now all try to follow, please respect the people around you.

Range Management:

Shooting Gate Spacing:

Current East Kingdom Target Archery Practice rules have been amended as follows:

POLICIES OF THE EAST KINGDOM CAPTAIN-GENERAL OF ARCHERS

Section V. Supervising A Shooting Line

Paragraph D

Clause 2:

Current Wording:

A minimum of **3 feet of space** at the Shooting Line is required for each Archer Weapons inspection must be done, in a way that minimizes risk for the marshal and the throwers archers.

Amended Wording:

A minimum of **6 feet of space** at the Shooting Line is required for each Archer Weapons inspection must be done, in a way that minimizes risk for the marshal and the throwers archers.

Equipment Inspection:

Equipment inspection must be done, in a way that minimizes risk for the marshal and the archer.

Possible options:

- 1) Visually by the marshal, with the archer handling and manipulating the equipment under marshal direction (has issues with maintaining social distance).
- 2) The inspecting marshal using disposable gloves to handle equipment. The Marshallate will not be requiring this for the following reasons: Gloves are PPE that are still in short supply for first responders and essential workers in many places. It requires associated cost to be incurred by the MIC or host.

Other options may also be considered by the Marshallate on an on-going basis.

Loaner Equipment:

As of the current time determining how to clean and sanitize the porous substances (wood, leather, fletch etc.) used in our art are still under review. Until such a time as there is a process

for this it is not recommended to provide loaner equipment for general use at target archery practices. We apologize and understand this may limit those who can attend.

Other options may also be considered and discussed with the Marshallate on an on-going basis.

- Example: A set of loaner equipment for one archer for one practice:
 - Fiberglass bow with rubber grip used by ONE archer for the length of the practice. (Non-porous, can be sanitized after use, prior to storage)
 - Set of arrows used by ONE archer for the length of the practice. (Porous but can be sanitized after use, prior to storage, possible contamination on fletching will “age out” if left for 72-96 hours before next use)
 - Metal ground quiver used by ONE archer for the length of the practice. (Non-porous, can be easily sanitized prior to storage)
 - Glove/Bracer used by ONE archer for the length of the practice. (Porous, cannot be easily made sanitary but will “age out” if left for 72-96 hours before next use)

Scoring:

A dedicated Scoring Marshal shall be designated for each practice. Ensure that scores are reported verbally while maintaining proper social distance.

Retrieval:

Only one archer at a time may approach and pull their own projectiles from the target. All other archers shall maintain social distance until it is their turn to approach the target. If you are unable to avoid touching another archer’s projectiles, please let the MIC and the other archer know. Please wipe down and sanitize any projectiles after retrieval.

Outstanding Issues:

Dealing with waivers/pens/pencils if people do not bring them filled out in advance.

Sanitizing leather

Yes, I know most of this is unenforceable. We are still counting on common sense to prevail but are providing as much guidance as possible.